Meeting opened: 6.30 pm

Present:
Karen Donovan  Sam Marston  Marika Creaser  Kate Shannon  Louise Lees
Katrina Bound  Scott Dargan  Paul Clohesy  Andrew Hornibrook  Peter White
Simon Hamilton

Apologies: Melinda Bowly

Minute Secretary: Kate Shannon

Introduction from Simon Hamilton.

Simon informed the School Council on the pending Principal Selection Process, including a detailed PowerPoint presentation.
Areas of note included the structure of the Principal selection panel, the importance of confidentiality throughout the process and the requirement for all School Council members to sign a confidentiality agreement – this was completed on the night.
The School Council have been asked for feedback on the following:
  School profile
  Advertising the Vacancy
  The School Council representative for the panel
  Additions to the Key Selection Criteria.
Feedback on these items will be emailed to Simon tomorrow via the Executive Officer for the position.

Adoption of Minutes: Motion: The minutes of 17th November 2015 School Council Meeting are accepted as a true and accurate record of the meeting.
Moved: Karen Donovan  Seconded: Louise Lees  Motion Carried

Correspondence: Paul Clohesy

Inwards:

<table>
<thead>
<tr>
<th>No.</th>
<th>Date</th>
<th>Department</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>19.1.2016</td>
<td>DE&amp;T</td>
<td>Prepare for Audits and Improve School Financial Management in 2016 – The department has provided guidelines for schools to follow to ensure good audit outcomes</td>
</tr>
<tr>
<td>2</td>
<td>19.1.2016</td>
<td>DE&amp;T</td>
<td>CSEF</td>
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<tr>
<td>3</td>
<td>19.1.2016</td>
<td>DE&amp;T</td>
<td>Student Reporting Advice for 2016-17 – Schools have the option in 2016 to implement the new Victorian Curriculum or to continue to use AUSVELS. The new curriculum will be mandatory in 2017.</td>
</tr>
<tr>
<td>4</td>
<td>27.1.2016</td>
<td>DE&amp;T</td>
<td>Parent Payments in Victorian Schools – Information to support schools to communicate with parents about the requirements of the policy.</td>
</tr>
</tbody>
</table>

Outwards: Nil

Motion: the Patterson Lakes Primary School receives the correspondence as a true and accurate record.
Moved: Katrina Bound  Seconded: Louise Lees  Motion Carried
Principal’s Report- Paul Clohesy

ENROLMENT
Current Enrolment: 731.4 students
Census Day: Monday 29 February 2016

STAFFING
Patterson Lakes Primary bid farewell last year to Julie Helm, James Nicklen, Kylie-Ann Freshwater and Stan Szuty. We welcome Julie Novak-Savage (Integration Aide) and the return of Jason Zarb (3A) to Patterson Lakes Primary School. Melinda Bowly is on leave and will return on the 9th February. Amber Ryan is replacing Mel in 1C. I will be taking Long Service Leave from 22/2 to 11/3 and Sam Marston will be Acting Principal during this time. Danny Wilkins will be in during my time of leave to support Sam with Well Being and other administrative tasks. Amber Ryan will commence Family Leave during Week 6 of this term.

SCHOOL COUNCIL ELECTIONS
There will be a total of 8 vacancies on School Council. There will be 5 parent and 3 Department of Education and Training [DE&T] members who will be finishing their term of office.

The timeline proposed for school council elections is:
- Friday 19th February: Call for nominations [Nomination forms available at Office]
- Friday 26th February: Nominations close
- Friday 4th March: Distribute ballot papers by this date
- Friday 11th March: Close of ballot and counting of votes
- Tuesday 22nd March: New and old council meets at 7.00pm for AGM

STUDENT LEADERSHIP POSITIONS
The following students have been appointed to the positions of School Captains, Junior School Councillors, House Captains and Environmental Leaders. I wish them every success in their leadership roles during 2016.

School Captains
Josh Bowman and Charlotte O'Connor

Junior School Councillors

Gladesville Gladiators House Captains
Jack McNamara, Fletcher Mead, Samantha Scheffer and Ellie Cramp.

Wells Wildcats House Captains

Thompson Tornadoes House Captains
Tyler Rooney, Kobe Munnikhuis, Mackenzie Mitchell and Whynter Van Ravenstein.

McLeod Mustangs House Captains
Cooper Forsyth, Kyle Bucknall, Rhys McKenna and Jae Bardis.

Environment Leaders
Max Weinmann, Beth Rowland, Victoria Goulas and Lena Flach.

2016 SCHOOL COUNCIL MEETING DATES
These will need to be determined but we need to schedule a meeting in March for the Principal Selection Panel Recommendation. The date proposed is Tuesday, 22nd March. We will also need to schedule a meeting for later this month.

2016 ANNUAL IMPLEMENTATION PLAN
A draft of the plan was sent to Region as requested in December, 2015. The plan will need to be updated with targets and will then be presented to School Council prior to being submitted to Region.

Motion: The Patterson Lakes PS Council accepts the Principals report.
Moved: Kate Shannon  Seconded: Andrew Hornibrook  Motion Carried
Facilities Report- Paul Clohesy
Facilities & Grounds Works
A number of works have taken place over the school holiday period and early this term. The following were the major ones completed by contractors and our handyman:

- Removal of graffiti.
- Replacement of carpet in Room 27.
- Deep pressure clean of all student toilets.
- Repair of the split system in the ICT server room.
- Repair of pad lock for the boom gate nearest the Bike Shed.
- Replacement of one pit pump for the main water tank and repair of the other.
- Replacement of 3 shade sails.
- Installation of shelving in the office of Rooms 7/8, the withdrawal areas of Rooms 21/22 and the withdrawal area of Rooms 27/28.
- Installation of playground line marking – funded by uniform and book sales in 2015.
- Cleaning of the roof, gutters and downpipes of all buildings.
- Replacement of the tracking device for the sliding door between Rooms 10 and 11.
- Painting of the interior walls of Rooms 21 & 22, the bag area walls of a number of portable classrooms, the exterior of Room 18, the side panels of the Hall, various doors and the poles and eaves outside the office.

Facilities/grounds works to be completed this term.
- Replacement/repair of fencing.
- Repair roof leaks, lighting, security sensors and plaster damage.
- Possible repair or replacement of the split system in Room 16.

Hall Air-conditioning – Paul Clohesy will be visiting other schools to look at some of the systems they have in place that may be an option for us.

Motion: The Patterson Lakes P.S. Council accepts the facilities subcommittee report.
Moved: Louise Lees Seconded: Scott Dargan Motion carried.

PFA – Marika Creaser

Letters will be going home next week to parents asking for nominations for class representatives.

Thank you to Ruth Letch for organising another successful “Welcome Morning” for the Prep parents.

General Business

Katrina Bound – Prep Welcome Night.
School Council suggests that the Prep welcome night is run on Friday 26th Feb from 5.30 pm to 7.30 pm. School Councillors that are able to attend will support the Prep team in welcoming the parents and finishing off the evening by locking up the school.

Meeting closed 8.25 pm

Next Meeting: Tuesday 22nd March 2016
6.00 pm Selection Panel Recommendations
6.30 pm Annual General Meeting
7.00 pm General Meeting