



# Return to Onsite Learning

## Parent and Carers Handbook Covid-19

June 15<sup>th</sup> – June 25th

2021

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## ADULT ACCESS

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- Visitors to school grounds will be limited to those delivering or supporting essential school services and operations (e.g. student health and wellbeing services, specialist curriculum programs, maintenance workers)
- All visitors to the school must sign in using the QR code check in system
- Additional staff, including parent volunteers, may not attend school at this time. Activities dependent on and involving parents (e.g. specialist programs, 1:1 reading) are cancelled until the Department advises otherwise.
- Parents delivering or picking up students from TheirCare must go directly to and from the hall
- Adults dropping off or picking up children from the front office if their child is unwell or late. Parents must not go to classrooms.
- Please contact the Administration Office on 9772 4011 if you require access to the school.

## AUTHENTIC RELATIONSHIPS- RECONNECTIONS

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Upon our return, we will have a two-pronged approach to ensure the health and wellbeing of the students is front and centre of our care. 'We are here for the students' so therefore our focuses will be:

1. The social and emotional wellbeing of students and staff.  
Time will be devoted to re-establishing authentic relationships between students, teachers and their peers.
2. After such an experience of being absent from the school grounds for a significant period of time, we will focus on settling children back into some normality supported by our school structures and routines.

## CAMPS

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We have no further update on camps, but we remain hopeful that they will go ahead in the second half of the year. However, the regulations are entirely dependent on Department of Education and Training guidelines. Further information in relation to these programs will be forwarded to families as they come to hand.

## CANTEEN

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The lunch ordering system will be closed until further notice.

## STUDENT MOVEMENT TO AND FROM SCHOOL

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With the assistance of the Kingston Council, there are a number of options available for families in ensuring their children get to and from school safely.

We encourage all families to make use of the Patterson Lakes Primary School Walk and Wheels to School Route map and the new Parking around Patterson Lakes Primary School map.

**If you do have a need to use one of the Kiss and Go zones, then please have your child place their school bag in the footwell or on the seat of the car, so that there is no hold up in these drop off zones.**

# CAR PARKING AND KISS AND GO ZONES

To minimise interaction of students and adults within the school and at entry points we have taken measures to include a 3-point drop off areas:

1. Family surnames: A-G Front Gate on Gladesville Boulevard [Gate 2]
2. Family surnames: H-O McLeod Road [Between Gates 4 and 5]
3. Family surnames: P-Z in the Community Centre carpark gate [Thompson Road]

**LEFT HAND TURN ON EXIT INTO THOMPSON ROAD PLEASE**

**In addition, the pedestrian Gate 1, on Gladesville Boulevard and the pedestrian gate between Gates 3 and 4 and 4 and 5 on McLeod Road will be opened and supervised by staff, to assist with the additional pedestrian traffic with all students returning to school on June 15th.**

As a school community, we

- will ensure that staff are on hand at the gates to greet students from 8.30 am, for drop off by parents/carers only
  - ask that students to return to the same gate each afternoon for collection
  - will ensure that students who walk home, or meet their parents at a designated point away from school can enter and exit via the nearest gate to their home or where their car has been parked in a side street
  - request that parents contact the school by phone or email as their first point of contact
  - encourage non-contact greetings
  - ask that parents/carers do not to linger while picking up or dropping off students to observe physical distancing measures by not congregating in areas inside or around the school
  - will keep the Coles Carpark gate closed for the duration to ensure the safety of all students
- \*\*Drivers who are dropping their children off at one of the Kiss and Go Drop off points, MUST always follow the instructions of staff.**

This suggested routes to school map has been designed to help encourage students of Patterson Lakes Primary School to walk, bike, scoot, skate or park & stride safely to school.

With more students travelling actively to school this will reduce the amount of cars on the road and traffic congestion during the busy drop off and pick up times.

By using one of the marked routes, students will be walking with other students.

There are also 4 park and stride points marked on the map. These are drop-off points and have been chosen as a good place for parents driving students to school to drop them off so they can walk the rest of the way with other students and families.

**Walking**

If you live within a 10 or 20 minute walk from school, commuting on foot can be just as convenient as driving, and much more fun. It can also be a great way for your child to get regular exercise, and for your child's mind to become alert and ready for a day at school.

Pick a day and use the map to test out what it's like to walk to school. Even just one or two days a week can make a difference – for you, your child, and the environment.

Consider joining one of the informal walking groups along your chosen route.

**Wheels**

Routes to school also encourages children to cycle, scoot or skate. Riding a bike is another fun and active way to travel to and from school. It's important that students wear a bike helmet and have the necessary skills and ability to ride safely. Children under 12 can ride on the footpath with supervising adults.

**Park & stride**

If you don't live within the walking zone, there are still ways to get active. "Park and Stride" is the term for parking near the school and enjoying a short walk with your child to school then back to the car in time to continue your day.

Look for the "Park and Stride" symbols on the routes. This is also a great way to help reduce traffic congestion and air pollution around the school, and to spend quality time with your child.

**City of KINGSTON**

**SAFE ROUTES TO SCHOOL**

**WALK AND WHEELS TO SCHOOL ROUTE MAP**

**Did You Know...**

- A 20 minute walk to or from school provides one third of your daily recommended exercise
- Students who walk or ride a bike to school in the morning arrive awake and more prepared to learn
- On average, half as many students walk or cycle to school today than students did forty years ago

This map is intended for information purposes only. Kingston City Council assumes no responsibility for people using these suggested routes. While Council has mapped the suggested walking routes marked on the map, parents and guardians are responsible for their own and their children's safety while using such routes. Please remember to observe and obey road rules.

This map has been developed by Kingston City Council and Patterson Lakes Primary School as part of the Kingston Schools Road Safety Programs.

Kingston's programs provide encouragement, education, engineering and enforcement support to improve safety, reduce congestion and promote walking and cycling as a healthy and viable way to get to and from school.

**SUGGESTED ROUTES TO PATTERSON LAKES PRIMARY SCHOOL**

**City of Kingston**

# Walk & Wheels Route Map

## yellow route

Start at Launching Way, Park & Stride from here → Cross the pedestrian lights and continue down McLeod Rd → Keep right on McLeod Rd and continue to the school.  
 20 minute walk

## purple route

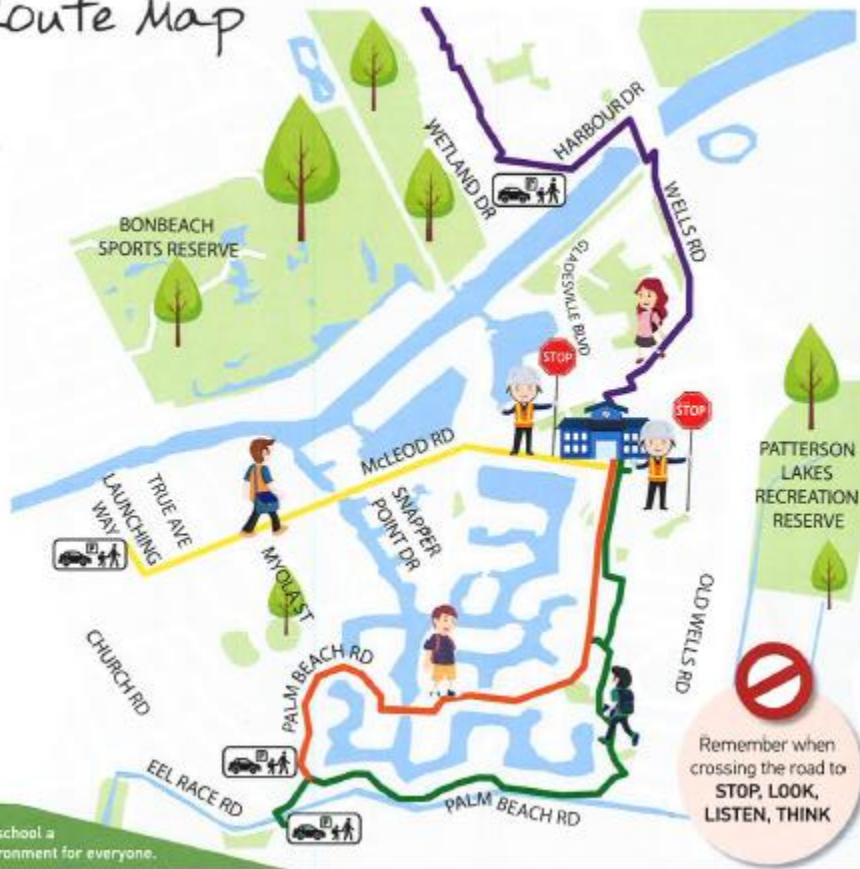
Families can begin at Sovereign Ct continue along Lord Rodney Dr → Park & Stride from Harbour Dr → Wells Rd → take the footpath under Wells Rd bridge to the shared path on the other side → Shared path is the Peninsula Link Trail alongside Legana Ct → Continue on shared path and use the pedestrian bridge over Thompson Rd → Thompson Rd → Gladesville Blvd → cross at school crossing.  
 35 minute walk

## green route

Start at Eel Race Rd, Park & Stride from here → Cross the pedestrian bridge to Tradewinds Ln → Palm Beach Dr → cross Palm Beach Dr to Ocean Reef Dr → Take the path across Ocean Reef Drive Reserve → Continue on the shared path along Terrigal Dr → Take the path to Gladesville Blvd → Gladesville Blvd → use crossing on McLeod Rd → cross at school crossing on Gladesville Blvd.  
 30 minute walk

## orange route

Park & Stride from Palm Beach Rd → continue along Palm Beach Rd → Cross over Lagoon Pl to Gladesville Blvd → Gladesville Blvd → use crossing on McLeod Rd → cross at school crossing on Gladesville Blvd.  
 25 minute walk



Reducing traffic congestion makes our school a safer, healthier and more pleasant environment for everyone.

If you need to park your car to collect your child, please plan with your child, where you will be parking your car in a side street. If it is possible, we encourage your child to meet you at your vehicle. If you must walk to the gate to meet your child – please observe social distancing as you do so. Student entry and exit out of any of the three gates is permitted if you are not using the Kiss and Go drive through options. An important road usage lesson you can share with your child, is to always use the school and pedestrian crossings. Please do not call your child across a road to meet you at your car.



**FRONT OF SCHOOL - [Gate 2] GLADESVILLE BOULEVARD KISS AND GO DROP OFF ZONE**  
 This area will be for families with the Surname starting with A-G. This is a drop off zone only.

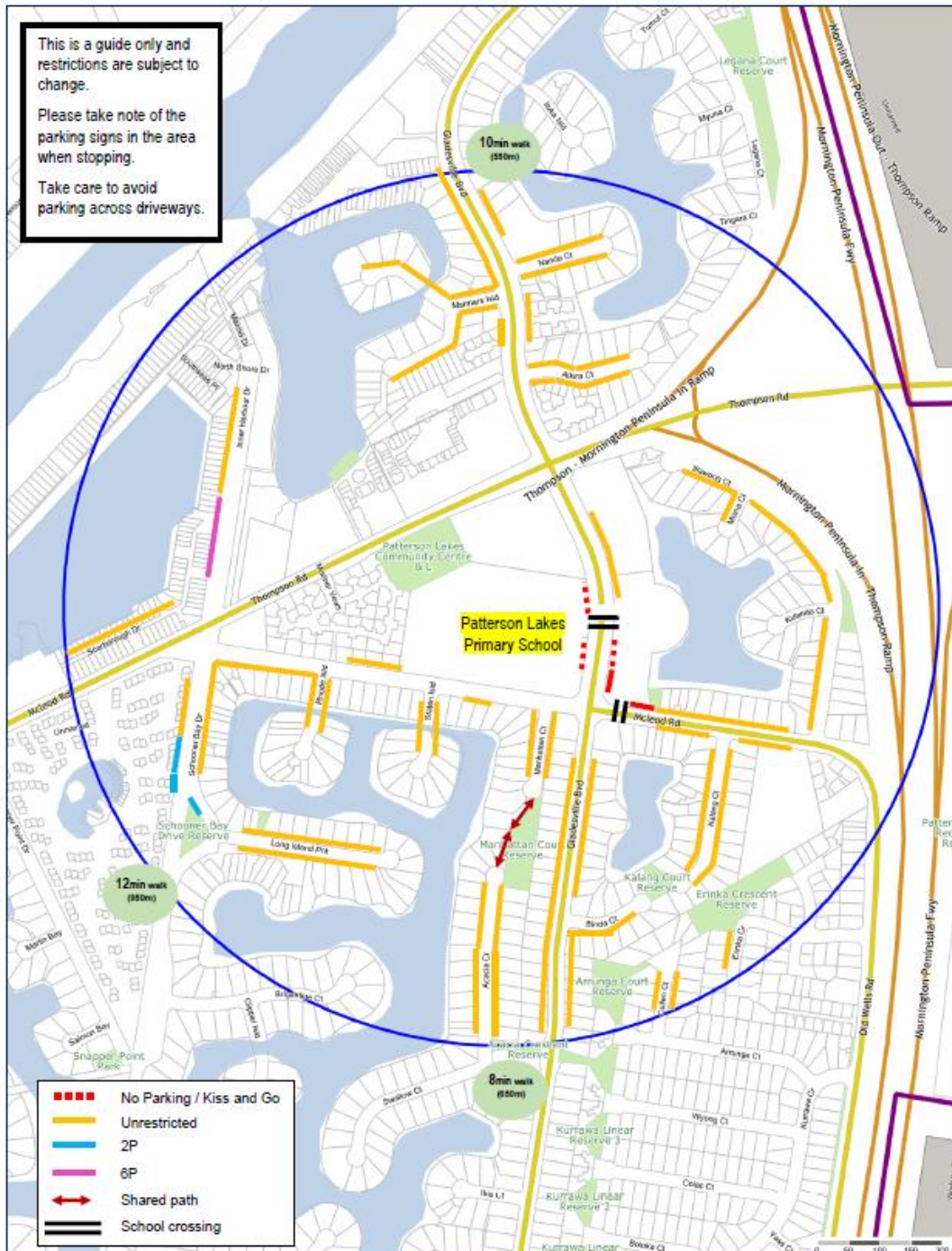
**MCLEOD ROAD KISS AND GO ZONE DROP OFF ZONE [Between gates 3 & 4]**  
 This area is for families with the Surname starting with H-O. This area is a drop off zone only. Please ensure that you drive in an easterly direction down McLeod Road, so that your child may carefully exit the car and not cross the road.

**COMMUNITY CENTRE CAR PARK KISS AND GO DROP OFF ZONE**  
 This area is for families with the Surname starting with P-Z. This area is a drop off/pick up zone only. Please do not park in the Community Centre to collect your child at the end of the day.

# PARKING AND STRIDE AROUND PATTERSON LAKES

## Parking around Patterson Lakes Primary School

Providing short distance travel options



# CLASSROOM ENVIRONMENT

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It is the responsibility of every teacher to keep their classroom and surrounding areas tidy and clean. Students should be encouraged to wear warm undergarments under their uniform during winter months. All students and staff upon entering any learning space must either wash their hands with soap or use hand sanitiser.

## CLEANING

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Attention to the following areas by school cleaners will take place during the remainder of Term 2 and all of Term 3;

- High touch points (door handles, metallic surfaces, main office, etc.)
- Toilets and hand basins

**Any queries should be directed to the Patterson Lakes Primary School email address.**

## COLLECTION OF STUDENTS DURING THE SCHOOL DAY

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Parents wanting to collect students early must first email the classroom teacher by 8.00am **AND** call the school office on 9772 – 4011 to notify the school of the name(s) of your child(ren) to be picked up and at what time.

The classroom teacher and office will coordinate for your child/ren to be packed and ready to go from the school office based on the information provided. Parents **will not** be permitted to collect students from the classrooms.

## FOOD AND DRINK

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Students are requested to bring their own food and drink to school. Students should bring their own water bottle for use at school. Taps may be used to refill water bottles. There will be no birthday celebrations with food. Teachers may make other birthday activities for the special person.

## GOLDEN RULES

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- Stay home if your child is unwell (refer to COVID-19 symptoms in FAQs); go to the School Office immediately upon feeling unwell
- No hugging, kissing or touching other students or staff
- No sharing of food or drinks
- Students to remain 1.5 metres away from staff where possible
- Students are not to rearrange any desks or furniture
- Students must follow set rules and directions from staff for common areas, bathrooms and classrooms
- Cough/sneeze into your elbow or a tissue and dispose of tissues immediately
- Wash or sanitise hands after coughing, sneezing, bathroom visits and before eating
- Students must vacate all learning spaces including the playground by 3.45pm to allow for daily deep cleaning, unless attending the TheirCare program.

If a student is found in deliberate breach of essential rules, his/her parent or carer will be asked to collect him/her immediately.

# HEALTH AND HYGIENE

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- Sanitiser will be available in every classroom and school reception. Students may bring their own sanitiser as well.
- Parents are required to check their child's health each morning before school and provide personal supplies of tissues and sanitiser if so inclined; flu shots are encouraged
- All bathrooms and high-touch areas are cleaned on an increased rotation and bins are emptied daily
- Personal Protective Equipment (PPE) has been distributed to staff as required
- Hygiene reminder signage is placed around the school
- Classes to take place outdoors where possible
- Air conditioning filters and coils have recently been cleaned
- Lights turned on by the teacher in the morning to avoid using high-touch areas

## Management of an unwell student or staff member

It is important that any staff member or student who becomes unwell while at school returns home. While it is unlikely that a staff member or student who is unwell with flu-like symptoms will have coronavirus (COVID-19) there are some sensible steps Patterson Lakes Primary School will take while a student awaits collection by a parent or carer as a precaution.

- Staff and students who are experiencing compatible symptoms with coronavirus (COVID-19), such as fever, cough or sore throat, should be isolated in an appropriate space with suitable supervision and collected by a parent/carer as soon as possible. Urgent medical attention should be sought where indicated. It is not suitable for an unwell student to travel home unsupervised.
- Where staff or students are experiencing compatible symptoms with coronavirus (COVID-19), the important actions to follow include hand hygiene, physical distance and (where possible) putting on a face mask.
- Face masks will not be used in situations where an individual is unable to safely or practically tolerate a mask (for example, a child with complex medical needs including existing respiratory needs, and younger children).
- If a staff member is unsure whether a student is unwell it is advisable in the first instance to contact the parent/carer to discuss any concerns about the health status of the student, and taking a precautionary approach, request the parent/carer to collect their child if concerns remain. A trained staff member could take the temperature of the student, where appropriate, to support decision making.
- Staff or students experiencing compatible symptoms with coronavirus (COVID-19) should be encouraged to seek the advice of their healthcare professional who can advise on next steps. A medical certificate is not required to return to an education setting after a period of illness, however staff and students should not return until symptoms resolve.
- Follow cleaning guidance according to the situation of the case. If a student spreads droplets (for example by sneezing, coughing or vomiting), clean surfaces immediately with disinfectant wipes while wearing gloves.

## LIBRARY SESSIONS

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Library sessions will be reduced to borrowing only as we move into our new library space.



## LOCATION OF CLASSES

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Students will be learning in their home classrooms. Some specialist classes will take place in the class home- learning room, to reduce the movement around the school when possible. Specialist spaces will be used only when there is a specific need.

## PLAYGROUND EQUIPMENT AND SPACES

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Playground equipment can be used. However, students should practise hand hygiene before and after use.

## RECESS AND LUNCH BREAKS

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Due to the ample play space available to us, staggering recess and lunch times will not be necessary.

### **LUNCH TIME CLUBS**

All lunchtime clubs will be suspended until further notice to minimise possible cross contamination of students.

## REPORTING

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Patterson Lakes Primary School will also provide an opportunity for parents to have mid-year Parent/Student/Teacher Meetings via WebEx to discuss student progress with classroom and specialist teachers on July 21<sup>st</sup> 2021 from 2.45pm.

Reports will be released via Compass on Friday 25th June at 2.30pm.

## RESTRICTIONS

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1. All adults entering the school grounds must check in using the School's QR Code
2. No trade/Tutors/speech therapists etc. or other visiting personnel will be permitted on site without the permission of the Principal.
3. If you need to make contact with the office, please do so by phoning 9772 – 4011 where the office staff will attend to your query. A maximum of only 2 adults will only be permitted in the temporary office area at any time due to the confined space and the need for social distancing.
4. All staff will be asked not to arrive before 8.00am and leave school grounds at 4.30pm to support the reduction of adult to adult contact and to allow cleaning to take place.

## RETURN DATES

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Patterson Lakes Primary School will return to onsite face to face for all classes from June 15<sup>th</sup> 2021.

**Teachers are only required to teach the children on-site. They will not be required to provide a remote learning program for any child where the parent has decided to keep their child/children home. The only circumstance where this may differ is where a child is being kept home due to a compromised immune system.**

## SOCIAL DISTANCING

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Social distancing no longer applies to children at the school but does apply to adults. Changes have been made and communicated to staff around new protocols within school grounds to reduce social distancing.

## SUPPORTING YOUR CHILD BEFORE THEIR RETURN

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**We ask that you start spending time now to support your child/ren for their return to school.** Important things to consider:

- **Morning Routine:** Get back into a routine of being ready to start each day early (when school starts, you will have to build in travel time)
- **Food:** Start preparing snacks and lunches for the day and stick to those (start reducing unscheduled trips to the pantry)
- **Drinking:** The drinking taps will not be available at school as they have been identified as a possible means of transference. Students must bring their own drink bottle filled with water at the start of each day.
- **Toilets:** School is very different to home, start trying to take scheduled toilet breaks between 10:00-10.15am, 11:30am to 12.30pm and 2.10pm – 2.40pm.  
This will build the body's ability to lengthen the period between toilet stops. (Which is helpful at school).

## THEIRCARE - OSHC

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Outside School Hours Care (OSHC) and vacation care services onsite at Patterson Lakes Primary School will continue to operate with relevant risk mitigation measures put in place. Any student attending after school care will make their way to TheirCare services in the hall at 3.30 pm.

Please contact TheirCare directly on 0447 752 950 or at their website, [www.theircare.com.au](http://www.theircare.com.au) to book.

### Appendix 1 2021 SCHOOL CALENDAR

<b>TERM 3</b>	<b>Commences</b>	Monday	July 12th
	<b>Ends</b>	Friday	September 17th (2:30pm)
<b>TERM 4</b>	<b>Commences</b>	Monday	October 4th
	<b>Ends</b>	Friday	December 17 (1:30pm)